

# 2023-24 Built Heritage Grant

## Form Preview

### Eligibility Criteria

\* indicates a required field

The purpose of these grants is to offer funding to:

- maintain and restore properties identified in the Planning and Design Code as local heritage listed places or representative places
- ensure that conservation works are undertaken in accordance with the principles identified in the [Burra Charter](#)
- promote heritage values and local heritage.

**1. Have you read the guidelines for Built Heritage grant and agree with the approval conditions? \***

Yes  No

We recommend you stop here and save your application and read the grant guidelines on our website. [\(Link\)](#)

Please check [website](#) to confirm your proposed site is local heritage listed to ensure your project is eligible for this grant.

**2. Is your proposed site local heritage listed?**

Yes  No

We recommend you stop here and save your application and contact the grants officer, Divya Bali Dogra, on 8384 0552 or email [divya.balidogra@onkaparinga.sa.gov.au](mailto:divya.balidogra@onkaparinga.sa.gov.au) to discuss your project.

**3. Have you contacted the Development Policy Planner - Built Heritage? \***

Yes  No

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## 4. What best describes you, the applicant? \*

- Private owner  Lessee of a local heritage place

## Applicant Details

\* indicates a required field

### 5. Applicant name \*

Title First Name Last Name

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### 6. Postal Address \*

Address

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Suburb/Town, State/Province, Postcode, and Country are required.

- If using a PO Box please click on 'cant find your address' and fill in the address lines

### 7. Phone Number \*

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### 8. Email \*

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## Conservation Works details

\* indicates a required field

### 9. Site address where conservation works are proposed? (street number, street name and Suburb/Postcode) \*

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### 10. Please provide a brief description of the proposed conservation works. \*

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Word count:

Must be no more than 500 words.

### 11a) Estimated start date \*

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## Form Preview

Must be a date and between 1/7/2023 and 30/6/2024.

### 11b) Estimated finish date \*

Must be a date.

### 12. Certificate of Title Reference (if known)

Vol: Folio:

Please attach appropriate documentation prepared by suitable person or company (e.g. builder, designer, tradeperson, etc.)

### 13. Site plan identifying the location of the proposed works on the property? \*

Attach a file:

### 14. Detailed drawings including plans, elevations and sections as necessary to clearly define the scope of works? \*

Attach a file:

### 15. Methodology or specification notes about the materials and techniques to undertake the proposed work? \*

Attach a file:

### 16. Please attach an existing photograph of the building or structure where proposed works are to be undertaken? \*

Attach a file:

## Funding and Budget Details

\* indicates a required field

Grants of up to \$7500 are available per application. Council does not fund retrospectively, and GST is not applicable.

The grants provide a maximum subsidy of:

- 30 per cent of the total cost of works capped at \$5000 when the total cost is less than \$20,000
- 25 per cent of the total cost of the works capped at \$7500 when the total cost is \$20,000 or more.

The total cost includes cost of material, labour and any 'in-kind' contribution.

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## Form Preview

**Please read the guidelines, this will assist when completing the application.**

Please contact our Built Heritage Planner on (08) 8384 0552 or email [mail@onkaparinga.sa.gov.au](mailto:mail@onkaparinga.sa.gov.au) if you have any questions with your application.

**Please use the + button to add more lines if required**

### 17. Funding expenses

| Item of Expense (please include all items) | \$ value                 | Note - please provide detail description. |
|--|--------------------------|---|
| (example masonry, painting, roofing etc.)  | Must be a dollar amount. |   |
|  |                          |   |
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**This cost has been pre-calculated from the items you have listed above (please include all project costs)**

\$

**18. Based on the eligible amounts above in section 1 - What is the amount you are requesting from the Grant? \***

\$

Quotes - must be including GST

**19. Please attach a copy of two quotes for the works from a suitable person(s) or company? \***

Attach a file:

The costs listed should only comprise the works eligible for funding. Once the work has been satisfactorily completed, you will need to provide a tax invoice for the agreed amount of subsidy to enable payment(s) to be made.

## Approvals

\* indicates a required field

**20. Does your project require any council approvals? \***

Yes

No

**Please upload valid development approval for the works**

# 2023-24 Built Heritage Grant Form Preview

Attach a file:

**20a) Have you obtained these? \***

Yes

No

Approval pending

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## Additional Information

**21. Do you have any further information that is relevant to your application?**

Please feel free to attach any documents you feel will assist your application (please refer to application checklist for assistance)

## Terms & Conditions

\* indicates a required field

### Terms and Conditions

1. Certify that the statements and information provided (including attachments) in this application are true and correct.
2. Confirm that I have read and understood the [Grants Guidelines](#) and agree to abide by all terms and conditions as outlined therein.
3. The funds provided must be used for the approved project as detailed in the grant application.
4. Any changes to the project that would result in funding being expended other than as detailed in the application must not be undertaken without prior written approval by the City of Onkaparinga.

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5. You must comply with all relevant and applicable Legislation and all lawful conditions, requirements, notices and directives issued or applicable under any such Legislation or by any Statutory Authorities.
6. Applicants will be responsible for obtaining any relevant approvals for example use of council land/assets, road closures and permits.
7. It is the responsibility of the applicant/sponsoring body to obtain all necessary insurances and the City of Onkaparinga will not be held liable for any matter arising out of this grant.
8. The City of Onkaparinga be given written or printed acknowledgement of the funding in correspondence, media releases, invitations and any advertising or promotional material in relation to this project.
9. The City of Onkaparinga will keep your personal information confidential and will only disclose it with your consent. Please note that we may need to release your personal information where:
  - - City of Onkaparinga are required and authorised by law to do so, or
    - City of Onkaparinga have received a freedom of Information application about the application, in which case we will consult with you before releasing your personal information, or
    - it is necessary to information share for promoting safety and well-being.

For more information please refer to Councils [Privacy Statement](#) which is available on the website.

### Declaration

**I, the applicant (individual or on behalf of an organisation), declare that the information provided in this application is true and correct. I have read, understood and agree to the Terms and Conditions of the grant as outlined above and am duly authorised to prepare and submit this application.**

#### **I declare \***

Yes

Successful applicants will be required to sign detailed Conditions of Funding tailored to their individual project.

#### **Declared by \***

Title      First Name      Last Name

|                      |                      |                      |
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Please note: elected members and employees of the City of Onkaparinga are not eligible to sign or be listed on any grant application